

**MOOR MONKTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held in the**  
**School Room on 15<sup>th</sup> May 2019**

- Present:** Councillors Johnson (Chairman), Gibbs, Philliskirk, Sharp and Tomlinson.  
District Councillors Andy Paraskos and Ann Myatt. PCO Philip Wright.  
Also there were 6 residents and Lynne Tomlinson (Clerk).
- 19.030 To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business.**  
There were no declarations.
- 19.031 To receive apologies and approve reasons for absence.**  
All Councillors were present so no apologies required.
- 19.032 To approve the Minutes of the Parish Council Meeting held on 20<sup>th</sup> March 2019.**  
The Minutes of the Parish Council meeting held on 20<sup>th</sup> March 2019, having been circulated prior to the meeting, were approved and signed.
- 19.033 To Co-opt a new Councillor onto the Parish Council.**  
Robert Tomlinson was co-opted onto the Parish Council and all relevant paperwork signed.
- 19.034 To consider a Training Programme for new Councillors**  
YLCA offer a range of courses at various venues and it was decided that Cllr Tomlinson would attend a Course for New Councillors on 1<sup>st</sup> June 2019  
*Cllr Sharp to advise the Clerk of course she wishes to attend. - Action Point*
- 19.035 Public Participation**  
The Chairman confirmed that 3 minutes will be allowed per person per Agenda item
- 19.036 Planning Applications**  
(a) **No new applications received.**
- (b) **To note Local Authority Planning Decisions**
- |                                       |   |
|---------------------------------------|---|
| • 18/00541/PBR Park Farm, Hall Lane   | - Application Withdrawn                             |
| • 19/00857/FUL Moor Farm, Church Lane | - No Objections                                     |
| • 19/01073/FUL Rosemead Farm,         | - No Objections                                     |
| • 19/01028/FUL Skip Bridge Inn Farm   | - No Objections                                     |
| • 19/01528/FUL Orchard Cottage        | - No Objections                                     |
| • 19/00950/FUL Laburnum Croft         | - PC does not agree or object but seeks safeguards. |
- (c) **To discuss meeting when a Planning Application is received.**  
Meeting guidelines were requested from YLCA regarding the frequency of meetings and the possibility of discussing over the phone or sending emails when planning applications frequently arrived. The advice was that meetings should be held each time.  
**Further advice to be sort from HBC -( Action Point - Clerk)**





19.037

Finance

(a) **To receive a Financial Statement**

The Clerk presented a detailed report showing the actual income and expenditure for the period up to 15<sup>th</sup> May 2019. The HSBC statements were also shown and balanced with Clerk's report.

HSBC Deposit A/c as at 15/05/2019 £ 8,181.56

HSBC Current A/c as at 15/05/2019 £ 2,256.56

**Total in Bank Accounts** **£10,438.12**

(b) **To receive a report on Income Received**

The Clerk presented the latest income received from HBC which was £2,000 for the first Precept payment. This was reflected in the Financial Statement.

(c) **To agree the Annual Governance Statement on the Annual Return.**

This was agreed and signed accordingly.

(d) **To agree the Statement of Accounts on the Annual Return**

The Statement of Accounts was presented and signed accordingly.

(e) **To sign the Exemption Form for the Annual Return**

This was agreed and signed accordingly.

(f) **To consider the annual Insurance Renewal**

The renewal came in at just £8 more than in the previous year, this was considered reasonable and was authorised.

(g) **To agree an increase in the Clerk's hours from 10hrs per month to 14hrs.**

Following an analysis of the hours worked by the Clerk, it was agreed to increase the monthly hours to 14.

(h) **To agree an increase in the Clerk's remuneration from 1<sup>st</sup> April 2019.**

It was agreed to increase the Clerk's remuneration from 1<sup>st</sup> April 2019 in line with the NALC salary scale.

(j) **To note accounts for payment:**

• Clerk's Wages (including back pay)	£672.10
• Clerk's Expenses	£ 19.95
• YLCA Annual Membership	£129.00
• BHIB Annual Insurance	£238.87
• Richard Kay Charity (Room Hire)	£375.00
• Neighbourhood Watch Donation	£ 50.00

19.038

**(19.022) To discuss appointing an Internal Auditor**

The Clerk had previously circulated correspondence from YLCA offering a service providing an Auditor to those Councils that still needed one. It was agreed to use this service.

19.039

**To report on progress with Highways on various issues:**

• **Bus Shelter restoration on A59 junction with Church Lane.**

This is not likely to happen as NYCC have a policy of not replacing bus shelters and we are unable to trace the person who caused the damage.

• **RTAs on A59 near junction with Church Lane & Marston Lane.**

Following a recent spate of accidents at this junction and concerns about the high speed and volume of traffic, a letter was sent to our MP, Nigel Adams sharing our concerns. It was thought that speed reduction signs could be installed as a calming measure.





- **Parking restrictions on bend in village**  
Putting yellow lines along the bend was looked into with Highways following complaints of dangerous parking on the bend, however PCO Wright informed us that this wouldn't happen unless there was an obstruction to the footpath. The Parish Council was informed that the Richard Kay Charity was discussing this at the next Charity meeting, and looking at introducing a Hire Agreement for those hiring the School Room and parking restrictions would be included in the new Agreement. **(Action Point: Clerk to ask for copy of Agreement when available)**
- The "Dead End" sign on the corner of Church Lane and Red House Lane has fallen down and is lying in the grass and needs to be re-erected.  
**(Action Point: Clerk to notify NYCC)**
- Concern was raised about the welfare of Hedgehogs crossing Church Lane, as at least 7 had been killed recently. It was suggested that a sign be erected stating "Hedgehogs Crossing".

**19.040 To discuss uneven road surface at the Railway crossing on Marston Lane**  
Following work carried out on the railway crossing it was thought that the surface was at a higher level which meant that larger vehicles had to slow down quite considerably and thus causing frustration for driver's coming behind.  
**(Action Point: Cllr Gibbs to follow up).**

**19.041 Defibrillator Update**  
It was reported by Trevor Woodward that this was being checked regularly and was in good working order.

**19.042 Neighbourhood Watch Report.** - Nothing controversial to report.

**19.043 To note correspondence received by the Clerk**  
All correspondence listed was previously circulated to Councillors prior to the meeting:

19/03/19	YLCA - Membership Renewal
20/03/19	Morelock (Jill Taylor) – Radar Speed Signs
25/03/19	YLCA - Code of Audit Practice
26/03/19	Rural Services Bulletin
29/03/19	HBC - Residents News
02/04/19	YLCA - Annual Audit detailed instructions – PKF Littlejohn
04/04/19	YLCA - Employment Briefing National Salary Awards 2019/20
05/04/19	Area 6 Boroughbridge – Corner Parking Restrictions
08/04/19	YLCA – Governance & Accountability for Smaller Authorities
23/04/19	YLCA - White Rose Update (April Edition)
24/04/19	HBC - Precept Payment Remittance Advice
01/05/19	YLCA – Neighbourhood Planning Programme Update
02/05/19	YLCA - Internal Audit Services
02/05/19	Dr Howard Ferguson – Response on behalf of Nigel Adams MP
02/05/19	YLCA - Training Programme

**19.044**

**To receive District Councillors' comments.**

Cllr Andy Paraskos gave contact names in NYCC for obtaining various bits of information in relation to accidents on A59 etc.

**19.045**

**To consider items for the next Agenda.**

- Further discussion on the Planning Application Meetings
- Contract for Clerk

**19.046**

**To agree date for next meeting:**

Wednesday 17<sup>th</sup> July 2019

**Meeting closed at 8.40pm**

**Date:**.....

17<sup>th</sup> July 2019

**Signed:**.....



**Chairman**

